

SOCIAL SECURITY #

DEPT

LAST NAME

FIRST

MIDDLE

**ACTIVE LOS ANGELES CITY EMPLOYEE DEDUCTIONS: Notice of Voluntary Payroll Deduction**

(Controller's Copy)

To: Controller, City of Los Angeles

Effective \_\_\_\_\_ (enter a date), you hereby authorize Los Angeles Federal Credit Union (LAFCU) to establish, increase and/or decrease your bi-weekly payroll deduction in an amount that you request for your savings accounts and loan payments and/or as LAFCU requires for loan payments resulting from existing loans, new loans, advances on existing loans, and any changes in rates and terms. This authorization will remain in effect until you cancel it in writing.

Please cancel your present payroll deduction authorization.

*Federal Law P.O. 93-579 Section 7 re: Federal Privacy Act and Use of Social Security Numbers. This law requires you be informed when asked for your Social Security Number, that it must be provided for use in employment, personnel and payroll process. Authority for requiring this information is based upon provisions of the City's payroll and personnel candidate processing system operational prior to January 1, 1975, and applicable Federal Law.*

Date: \_\_\_\_\_ Your Signature \_\_\_\_\_

**After filling out this form, also fill out and send us the "Voluntary Payroll Deduction Worksheet".**

 **Los Angeles Federal Credit Union** P.O. Box 53032 • Los Angeles, CA 90053 • [memberservices@lafcu.org](mailto:memberservices@lafcu.org) • [www.lafcu.org](http://www.lafcu.org)  
Ext. 610 • (213) 484-8640 • (818) 242-8640 • (800) 252-4009 (outside local areas)

*LAFCU membership is open to active and retired employees, and active volunteers of LA City (excluding DWP, LAFD and LAPD), and selected associations and Select Group Additions, and their immediate family members. You must be an LAFCU member to obtain credit and/or to use credit union services.*

